

University of Calabar

Calabar

Pre-Qualification for the Procurement of Various Works and Goods

The University of Calabar intends to apply part of the funds for 2012/2013/2014 (Merged) TFTFUND Annual Intervention for the procurement of some works and goods. Therefore, interested and reputable companies that can meet the technical requirements in section 2.0 below, are invited to apply for pre-qualification to bid for the under-listed works and goods:

(1.0) Projects

- (1.1) Lot 1: Construction and Furnishing of 1-Storey 182 Bed Space Capacity Student Hostel Building, including External works;
- (1.2) Lot 2: Construction and furnishing of 1-Storey Education Complex Building Inclusive of Classrooms, Laboratories, Offices and Conference Rooms with External Works;
- (1.3) Lot 3: Construction and Furnishing of 1-Storey 360 Capacity Chemistry Laboratory and Classroom Building.
- (1.4) Lot 4: Construction and Furnishing of 1-Storey 360 Capacity Physics Laboratory and Classroom Building;
- (1.5) Lot 5: Construction and Furnishing of 350 Capacity Computer Laboratory Building including External Works;
- (1.6) Lot 6: Procurement of ICT Equipment for Computer Laboratory:
- (1.7) Lot 7: Procurement of 2 No, Toyota Coaster 30 Sealer 2.7 Litre Petrol Engine; 5 Speed Annual Transmission & Air Conditioner and 2 No. Toyota Hilux 4WD, 2.7 Litre Petrol Engine Double Cabin Air Conditioner

(2.0) Technical Qualifications

Only companies that can show verifiable evidence of the documents listed below should apply and complete the pre-qualification documents:

- (2.1) Company registration with the Corporate Affairs Commission (CAC);
- (2.2) Corporate Affairs Commission forms CO2 and CO7, showing the directors of the company and share holding pattern;
- (2.3) Company tax clearance certificates for the last three years, expiring in December, 2015;

(2.4) VAT registration and remittances;

(2.5) Certificate of registration with the National Pensions Commission, expiring in December, 2015;

(2.6) Current Certificate of Registration with the Industrial Training Fund, expiring in December, 2015;

(2.7) A sworn Affidavit disclosing whether or not any officer of the University of Calabar is a former present director, shareholder or has any pecuniary interest in the bidder and confirm that all information presented in its bid is true and correct in all material particular.

(2.8) Minimum turn-over in the tax clearance certificate in any of the last three years (i.e. 2013, 2014, and 2015) shall not be less than;

(2.8.1) N3.0million for lots 6, 7 & 29;

(2.8.2) N10 million for lots 1-5 and 32

(2.9) Payment of a pre-qualification fee of twenty thousand Naira (N20,000.00) by a bank draft in favour of University of Calabar, at the Bursary Department of the University;

(2.10) Audited accounts for the past three years:

(2.11) Financial capability to execute the project;

(2.12) Experience technical qualifications of at least of three (3) key technical personnel, including photocopies registration certificates with professional regulatory bodies (i.e. TOPRFC, ARCON, COREN, QSRBN, and CORBON for works (construction and rehabilitation) projects);

(2.13) A minimum of three (3) similar jobs executed in the last five (5) years

for government agencies, oil and gas sector, recognized international agencies, and public quoted agencies, indicating their locations, letters of commission, job completion certificates for completed projects, as projects executed for individuals shall not be accepted:

(2.14) Details of key plants and equipment deemed to be relevant to the project, stating the year of manufacture and whether or not they are owned by the company or on hire;

(2.15) Name of bankers, with references;

(2.16) Companies which are currently handling projects for the University, and whose jobs are not up to 60% completion level shall not be considered and

(2.17) Companies shall not apply for pre-qualification for more than one project in lots 1-5 & 32.

N/B: The above-listed requirements shall form part of the technical evaluation criteria and non-compliance with sections 2.1 to 2.9, 2.16 and 2.17 of the requirements, which are mandatory, shall result in automatic disqualification of the bidder.

(3.0) Collection of Pre-qualification Evaluation Documents

The pre-qualification evaluation documents from the;

Office of the Director of Physical Planning

University of Calabar-Calabar

On the presentation of an official receipt from the Bursary Department of the University for the payment of the tender fee and a photocopy of the bank draft

(4.0) Submission of Pre-qualification Documents

Eight (8) copies of the pre-qualification documents should be prepared, paginated or serialized in the order listed above and bound with a table of contents for each project. Non-adherence to this instruction shall in the rejection of the document.

Completed pre-qualification documents be put in a sealed envelope with the title of the project and the name of the bidder clearly written on the back of the envelope

The envelope should be addressed to the:

Registrar

University of Calabar – Calabar

and deposited in the tender box in the in the Procurement Office in the Senate Chamber **on or before 11a.m on 24th May 2016.**

Document brought after the closing time shall be rejected.

(5.0) Opening of the Pre-qualification Documents

The pre-qualification documents shall be opened by **11am on 24th May, 2016** at the Senate Chambers of the University, Bidders and Interested members of the public are invited to witness the opening of the documents

Note: Companies should note the pre-qualification exercise not an invitation to tender or bid and does not create any commitment by the University to any company.

Signed:

MR MOSES ABANG, mnim, fcai
REGISTRAR